Payment Card Industry (PCI)

Qualification Requirements

For Internal Security Assessors (ISA)

Version 1.2

November 2012

Document Changes

Date	Version	Description
November 2012	1.2	Minor administrative revisions

.

Table of Contents

1 Introduction

The PCI SSC Internal Security Assessor Program ("ISA Program") provides an opportunity for employees of qualifying organizations to receive PCI DSS training and qualification, to improve the organization's understanding of the PCI DSS, facilitate the organization's interactions with QSAs, enhance the quality, reliability, and consistency of the organization's internal PCI DSS self-assessments, and support the consistent and proper application of PCI DSS measures and controls. Capitalized terms used herein and not otherwise defined shall have the meanings set forth in Section 4 below.

The ISA Qualification Requirements Document should be used in conjunction with the following other PCI SSC publications, each available through the Website:

- *PCI DSS* (defined in Section 4)
- *Payment Card Industry (PCI) Data Security Standard Navigating PCI DSS Understanding the Intent of the Requirements*

1.1 Qualification Process Overview

This document describes the conditions under which an eligible organization or individual may qualify to participate in the ISA Program as a "Sponsor Company" or "ISA" (as applicable).

The qualification process involves the following three primary steps (described further below):

a) Sponsor Company Qualification. First, the candidate organization must apply for qualification as a Sponsor Company. Application requires submission of a complete Sponsor Company Application Package (defined in Section 1.2.1 below), including executed Sponsor Attestation (See Appendix A). Sponsor Company qualification occurs once the above have been processed and the applicant has been notified by PCI SSC.

b) ISA Qualification. This is the process whereby a employees of Sponsor Companies may be trained, tested and ultimately qualified as PCI SSC-approved "Internal Security Assessors" or "ISAs". Successful ISA qualification requires application on behalf of the ISA candidate by its supporting Sponsor Company employer (by providing the ISA candidate's executed ISA Attestation to PCI SSC), payment of applicable ISA Program training fees by the Sponsor Company (see Website for ISA Program Fees), and successful completion of applicable ISA training and examinations.

c) Annual Re-Qualification and Good Standing. In order to maintain "Good Standing," a Sponsor Company must annually renew its Sponsor Attestation and pay applicable ISA training fees, and an ISA must renew its ISA Attestation annually.

IMPORTANT:

Any full-time employee of a Sponsor Company may be qualified as an ISA by successfully completing all required training and examinations. Nonetheless, due to the technical nature of the training materials and in order to help increase the efficiency of ISA training sessions, PCI SSC generally recommends (but does not require) that ISA candidates should possess the recommended ISA experience described in Section 3.4 below or reasonably equivalent experience. Individuals with significantly less experience or who are looking for a more general overview of the PCI DSS may wish to consider a different PCI SSC training program.

ISA qualification signifies only that an individual has met all applicable ISA requirements as set forth in the ISA Qualification Requirements Document, including successful completion of required ISA Program training and passing all required ISA Program examinations. ISA qualification does not entitle an ISA to perform special functions or conduct QSA Assessments.

ISA qualification is NOT transportable, and qualification as an ISA or Sponsor Company is not assignable or transferable. An individual's ISA qualification applies only while that individual remains employed by the Sponsor Company that employed him or her when initially qualified as an ISA (the "Initiating Sponsor Company"). Individual ISA qualification immediately and automatically terminates upon interruption of employment with the Initiating Sponsor Company or any other failure to comply with the requirements of or satisfy the eligibility requirements of the ISA Program. An individual who loses ISA qualification and later satisfies applicable requirements may reapply for ISA qualification at any time.

1.2 Application Process

1.2.1 Sponsor Company Application

The candidate Sponsor Company must submit the following materials (collectively, a "Sponsor Company Application Package") to PCI SSC in order to apply for initial qualification as a Sponsor Company:

a) Sponsor Attestation, executed by a duly authorized executive officer of the candidate Sponsor Company, attesting to the matters set forth therein;

b) One executed ISA Attestation (See Appendix B) for each ISA candidate for whom the Sponsor Company is then seeking ISA qualification; and

c) Business details, contact information for primary and secondary contacts, and copy of organizing instrument (See Appendix C for details).

To facilitate preparation of the Sponsor Company Application Package, please refer to Appendix C.

1.2.2 Initial Sponsor Company Qualification

PCI SSC will notify the Sponsor Company candidate in writing if it has been qualified. A successful Sponsor Company applicant is considered qualified as a Sponsor Company for a period of one (1) year from the date of its initial qualification, subject to continued satisfaction of applicable Sponsor Company Requirements.

1.2.3 ISA Application and Qualification

A Sponsor Company in Good Standing may apply to qualify any of its full-time employees as an ISA at any time by submitting to PCI SSC (on behalf of its ISA candidate) an ISA Attestation executed by the applicable ISA candidate. This submission can occur in connection with the Sponsor Company's initial qualification or thereafter. Once the ISA Attestation has been received and approved by PCI SSC, the individual is eligible to receive ISA training and qualification as described further herein. ISA candidates who successfully complete training and related examinations are considered qualified as ISAs for a period of one (1) year from the date of initial ISA qualification, subject to continued satisfaction of all other applicable qualification requirements by the ISA and its Initiating Sponsor Company.

***IMPORTANT**: PCI SSC will notify candidate Sponsor Companies that do not meet applicable requirements or otherwise fail to qualify, and all such candidates may appeal within 30 days from the date of notification. Appeals must be addressed to the PCI SSC General Manager and will follow applicable procedures as determined by PCI SSC.*

PCI SSC reserves the right to reject any applicant (ISA or Sponsor Company) if PCI SSC determines in its reasonable discretion, or has reason to believe, that the applicant fails to satisfy applicable ISA Program requirements or has, within two (2) years prior to the application date, engaged in any conduct that would have entitled PCI SSC to revoke qualification.

1.2.4 Delivery Instructions

Sponsor Company Application Packages and all other materials required hereunder must be submitted in English, include all required documentation, and be submitted by mail to the following address (e-mail submissions will not be accepted):

PCI SSC
401 Edgewater Place, Suite 600
Wakefield, MA 01880
Phone number: 1-781-876-8855

1.3 Requests for Additional Information

PCI SSC reserves the right to require Sponsor Companies or ISAs to provide reasonable additional documentation or information in order to confirm adherence to the ISA Qualification Requirements Document and/or Sponsor Attestation or any other requirements of the ISA Program. All such additional documentation and information must be submitted in English or with a certified English translation. Responses must be received by PCI SSC no later than three (3) weeks from the date of the corresponding PCI SSC request, and failure to timely respond may result in disqualification or other action by PCI SSC.

2 Sponsor Company Qualification

This section describes ISA Program requirements for Sponsor Companies. Subsections address Initial Sponsor Company Qualification Requirements, Sponsor Company Good Standing and Annual Re-qualification Requirements, ISA Program Fees and Sponsor Attestations.

2.1 Initial Sponsor Company Qualification Requirements

In order for an organization to be initially qualified as a Sponsor Company, the organization must satisfy the following basic eligibility requirements ("Sponsor Company Eligibility Requirements"):

a) The organization must be a legal entity (not an individual) and provide to PCI SSC a copy of the organization's business license (or equivalent), year of organization and location(s) of office(s);

b) The organization must be a merchant, processor, service provider or other organization required to comply with the PCI DSS;

c) The organization must process credit, debit or other payment transactions with members of the general public;

d) The organization must have a dedicated internal audit department, group or division;

e) The organization must execute and deliver to PCI SSC a completed Sponsor Company Application Package; and

f) The organization must either (i) not be, and not have any Affiliate, division, department or unit that is, a QSA, an Approved Scanning Vendor (ASV), an ASV Test Lab, or any other entity engaged in the business of offering services to any third party for purposes of establishing or achieving compliance with any PCI SSC standard (each such QSA, ASV, ASV Test Lab and other entity, a "PCI Standards Assessor") or (ii) if the organization has one or more divisions, subsidiaries or Affiliates that function as a PCI Standards Assessor: (A) ensure at all times that the Sponsor Company and ISA activities, functions, personnel, management, decision-making and operations of the organization ("ISA the activities, functions, personnel, management, decision-making and operations of such PCI Standards Assessors to avoid all conflicts of interest between such PCI Standards Assessors and such ISA Functions and Decision- Making, and (B) take all reasonable steps to avoid any such conflicts of interest and any undue influence of such PCI Standards Assessors on such ISA Functions and Decision-Making. For purposes hereof, "Affiliate" means, with respect to a given organization, any separate legal entity that directly or indirectly controls, is controlled by, or is under common control with such organization; and the term "control" (and each derivate thereof) means the direct or indirect beneficial ownership, right to exercise a majority of the voting power, or power to direct the activities or operations of, such separate legal entity.

2.2 Sponsor Company Good Standing and Annual Re-qualification Requirements

A Sponsor Company is deemed to be in "Good Standing" as a Sponsor Company as long as the following requirements ("Sponsor Company Good Standing Requirements") are satisfied:

a) The Sponsor Company continues to satisfy all Sponsor Company Eligibility Requirements.

b) The Sponsor Company complies with the terms of its Sponsor Attestation;

c) The Sponsor Company submits to PCI SSC, within thirty (30) days prior to each anniversary of its initial Sponsor Company qualification date (as indicated by the letter from PCI SSC formally notifying the Sponsor Company that it has been qualified as a Sponsor Company), a newly executed Sponsor Attestation; and

d) The Sponsor Company pays all applicable ISA Program Fees as and in the manner described in the ISA Qualification Requirements Document or as otherwise required by PCI SSC.

2.3 ISA Program Fees

The following fees must be paid by the applicable Sponsor Company in order for that Sponsor Company and its ISAs to participate in the ISA Program:

- Initial ISA Training Fee (as specified on Website) for each ISA, which must be paid in full for each ISA candidate at least 30 days prior to the applicable initial ISA training session in which that candidate will participate; and
- Annual ISA Re-qualification Training Fee (as specified on Website) for each ISA, which must be paid in full on an annual basis for each ISA at least 30 days prior to the applicable annual ISA re-qualification training session in which that ISA will participate.

All fees associated with the ISA Program as specified in the ISA Qualification Requirements Document from time to time (collectively, "ISA Program Fees") are non-refundable and are subject to change, including by posting on the Website or within the then-current version of the ISA Qualification Requirements Document.

2.4 Sponsor Attestation

Each candidate Sponsor Company must submit to PCI SSC, as part of its completed Sponsor Company Application Package, a Sponsor Attestation in unmodified form, executed by a duly authorized executive officer of the candidate Sponsor Company, attesting and agreeing to the matters set forth therein. Sponsor Companies must submit a new Sponsor Attestation (executed as described above) to PCI SSC on an annual basis in order to re-qualify as a Sponsor Company, and within thirty (30) days of PCI SSC's request if PCI SSC modifies or updates the standard Sponsor Attestation form and notifies the Sponsor Company thereof.

3 ISA Qualification

This section describes ISA Program requirements for ISAs. Subsections address ISA Eligibility Requirements, ISA Good Standing Requirements, and Recommended ISA Experience. While a Sponsor Company is in Good Standing, PCI SSC will recognize as ISAs each eligible employee of the Sponsor Company who has successfully completed all required ISA training and examinations and satisfies applicable ISA Qualification Requirements (defined below).

3.1 ISA Eligibility Requirements

In order for an individual to be considered for qualification as an ISA, the following requirements ("ISA Eligibility Requirements") must be satisfied:

a) The ISA candidate must be a full-time employee of a Sponsor Company that is in Good Standing at the time when the application for the employee's ISA qualification is considered by PCI SSC (the "Application Time");

b) PCI SSC must have on file an executed and effective Sponsor Attestation from the ISA's Initiating Sponsor Company; and

c) PCI SSC must have received the ISA candidate's signed ISA Attestation.

3.2 Initial ISA Qualification Requirements

In order for an individual to be initially qualified as an ISA, the following requirements ("Initial ISA Qualification Requirements") must be satisfied:

a) All applicable ISA Eligibility Requirements must continue to be satisfied, the ISA candidate must continue to be a full-time employee of its Initiating Sponsor Company, and the Initiating Sponsor Company must continue to be in Good Standing; and

b) The ISA candidate must have successfully completed all required initial ISA Program training and legitimately passed, of his or her own accord, each examination conducted as part of that training.

3.3 ISA Good Standing and Annual Re-qualification Requirements

An ISA is deemed to be in "Good Standing" as an ISA as long as each of the following requirements ("ISA Good Standing Requirements", and together with the ISA Eligibility Requirements and the Initial ISA Qualification Requirements, the "ISA Qualification Requirements") is satisfied:

a) The ISA must successfully complete all required annual ISA Program training and legitimately pass, of his or her own accord, each examination conducted as part of such training. The existing ISA qualification of an ISA who fails to pass a required exam will immediately be revoked until the ISA successfully passes the exam. Re-qualification training must be completed on an annual basis, on or before the applicable anniversary of the ISA's original ISA qualification date;

b) The ISA must continue to be employed by his or her Initiating Sponsor Company* and that Initiating Sponsor Company must remain in Good Standing as a Sponsor Company; and

c) The ISA must comply with the terms of his or her most recent ISA Attestation.

Note:

Failure to satisfy any of the above requirements (e.g., due to failure to pass required ISA training examinations, change of employer, or failure of the Initiating Sponsor Company to maintain Good Standing) will result in immediate termination of ISA qualification. An individual who has lost ISA qualification may re-apply at any time.

3.4 Recommended ISA Experience

ISA training is intended primarily for individuals who already possess significant relevant security audit and assessment experience. Ideal candidates will possess the following or reasonably equivalent experience:

a) Sufficient information security knowledge and experience to conduct technically complex security assessments;

b) Focus on internal security audit (or equivalent) work as Sponsor Company employee;

c) Strong understanding of payment systems and the PCI DSS;

d) Significant annual information systems audit training to support applicable continuing professional education requirements (for example, 20 hours of such training per year and 120 hours of such training over the immediately preceding rolling three-year period); and

e) At least the following additional experience or equivalent:

- Bachelor's degree or equivalent professional certification;
- Five years work experience;
- One year of experience performing security audits similar to QSA Assessments, or three separate such audits, or other equivalent;
- Demonstrated expertise in relevant areas (including but not limited to Network Security, Application Security and Consultancy, System Integration, Auditing, and any special skills), including, at a minimum, at least 1 year (total) experience in three of the above separate areas; and
- One of the following industry-recognized security certification(s) or equivalent work experience:
  - Certified Information System Security Professional (CISSP)
  - Certified Information Systems Auditor (CISA)
  - Certified Information Security Manager (CISM)

4 Terminology

Throughout this ISA Qualification Requirements Document, the following terms shall have the following meanings:

Term	Reference / Meaning
Good Standing	With respect to a Sponsor Company is defined in Section 2.2, and with respect to an ISA is defined in Section 3.3.
Initial ISA Qualification Requirements	Defined in Section 3.2.
Initiating Sponsor Company	Defined in Section 1.1.
Internal Security Assessor (ISA)	An individual who has satisfied and continues to satisfy all requirements applicable to ISAs as set forth in the ISA Qualification Requirements Document.
ISA Attestation	The most current version of the document attached as Appendix B to the ISA Qualification Requirements Document.
ISA Eligibility Requirements	Defined in Section 3.1.
ISA Good Standing Requirements	Defined in Section 3.3.
ISA Program Fees	Defined in Section 2.3.
ISA Qualification Requirements	Collectively, the ISA Eligibility Requirements, the Initial ISA Qualification Requirements and the ISA Good Standing Requirements.
ISA Qualification Requirements Document	The then-current version of the *Payment Card Industry (PCI) Data Security Standard Qualification Requirements for Internal Security Assessors* as made publicly available through the Website.
PCI DSS	The then-current (or successor) version of the *Payment Card Industry (PCI) Data Security Standard Requirements and Security Assessment Procedures* as made publicly available on the Website.
PCI SSC	PCI Security Standards Council, LLC.
QSA	An independent security firm that is, at the time in question, qualified by PCI SSC as a Qualified Security Assessor in accordance with PCI SSC's Qualified Security Assessor program.
QSA Assessment	The on-site assessment of any cardholder data environment by a QSA for purposes of establishing or achieving PCI DSS compliance.
Sponsor Attestation	The most current version of the document attached as Appendix B to the ISA Qualification Requirements Document.
Sponsor Company	An organization that has satisfied and continues to satisfy all requirements applicable to Sponsor Companies as set forth in the ISA Qualification Requirements Document.

Term	Reference / Meaning
Sponsor Company Application Package	Defined in Section 1.2.1.
Sponsor Company Eligibility Requirements	Defined in Section 2.1.
Sponsor Company Good Standing Requirements	Defined in Section 2.2
Sponsor Company Requirements	Collectively, the Sponsor Company Eligibility Requirements and the Sponsor Company Good Standing Requirements.
Website	The then-current PCI SSC web site, which as of the date of this publication is available at http://www.pcisecuritystandards.org.

Appendix A: Sponsor Attestation

PCI SECURITY STANDARDS COUNCIL, LLC
SPONSOR ATTESTATION

1. Instructions:

This Sponsor Attestation is to be completed, signed, dated and delivered to PCI Security Standards Council, LLC ("PCI SSC") by each organization participating as a "Sponsor Company" in the PCI SSC Internal Security Assessor Program ("ISA Program"). Capitalized terms used herein without definition shall have the meanings ascribed to them in the then-current version of the *Payment Card Industry (PCI) Data Security Standard Qualification Requirements for Internal Security Assessors*, as made publicly available by PCI SSC through its web site, currently available at http://www.pcisecuritystandards.org.

COMPANY		
Company Name:		
Business Address:		
City:	State/Province:	
Country:	Postal Code:	
Primary Contact – *It is not required that this contact is an officer of the Sponsor Company*		
Name:	Title	
Direct Telephone Number:	E-mail:	
Location/Address:	Fax:	
Secondary Contact – *It is not required that this contact is an officer of the Sponsor Company*		
Name:	Title	
Direct Telephone Number:	E-mail:	
Location/Address:	Fax:	

How did you hear about the PCI SSC and this program?

☐	E-mail announcement	☐	PCI website	☐	Industry magazine	☐	Acquirer/processor
☐	Banner ad on another website	☐	QSA	☐	Industry event	☐	Newsletter
☐	LinkedIn/Twitter/ other social media	☐	Colleague/ manager	☐	Other, please specify:		

By signing below, the undersigned officer of the organization identified above (the "Company") hereby (a) certifies that he or she is duly authorized by the Company to sign this document on the Company's behalf and (b) agrees, by and on behalf of the Company, to all of the matters set forth herein.

Company Officer Name:		Title:	
Company Officer's Signature →		Date:	
PCI SECURITY STANDARDS COUNCIL, LLC			
PCI SSC Signature →		Date:	
Name:		Title:	

2. Company hereby certifies, acknowledges and agrees as follows:

a) Company has read and understands the ISA Qualification Requirements Document and agrees to the terms, provisions and requirements thereof;

b) Company is currently in compliance with all Sponsor Company Eligibility Requirements and all applicable Sponsor Company Good Standing Requirements and understands that Sponsor Company qualification is subject to annual re-qualification and payment of applicable ISA Program Fees;

c) Company has not and will not submit any ISA Attestation to PCI SSC unless Company believes in good faith that the applicable ISA candidate satisfies all applicable ISA Qualification Requirements;

d) Company will comply with all Sponsor Company Requirements and will promptly notify PCI SSC (in each instance) of any failure of Company or any ISA thereof to satisfy any Sponsor Company Requirement or Individual ISA Requirement, as applicable;

e) To the Company's knowledge, all information provided to PCI SSC in connection with the ISA Program is and will be true, accurate and complete in all material respects as of the date provided;

f) Company shall not (and shall not permit any of its ISAs or Affiliates) to misrepresent or make any false, misleading or incomplete statement regarding any requirement of the ISA Program, PCI SSC, or any of the standards or programs offered or managed by PCI SSC.

g) The ISA Program is intended solely as a tool to assist Sponsor Companies in working to: improve their own understanding of the PCI DSS, better prepare for interaction with QSAs, enhance the quality, reliability, and consistency of their internal PCI DSS self-assessments, and support the consistent and proper application of PCI DSS measures and controls.

h) PCI SSC does not verify compliance of Sponsor Companies or ISAs with applicable ISA Program requirements or recommendations, and relies solely on Sponsor Attestations and ISA Attestations, and in the case of ISAs, ISA Program examination results, in determining eligibility to participate in the ISA Program. ISA qualification signifies only that an individual has met applicable ISA Qualification Requirements and passed applicable ISA training examinations as of the applicable qualification date, and does not constitute any guarantee, warranty or endorsement, whether express or implied, of (i) any Sponsor Company, (ii) any ISA, (iii) PCI DSS compliance, (iv) the ability of a given ISA to competently perform self-assessment work on a given occasion, or (v) freedom from security vulnerabilities.

i) WITHOUT LIMITING THE GENERALITY OF THE FOREGOING, TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW: (I) PCI SSC PROVIDES THE PCI DSS, ISA PROGRAM, ISA QUALIFICATION REQUIREMENTS DOCUMENT, WEBSITE AND ALL RELATED AND OTHER MATERIALS AND SERVICES PROVIDED OR OTHERWISE MADE ACCESSIBLE IN CONNECTION WITH THE ISA PROGRAM (COLLECTIVELY, THE "PCI MATERIALS") ON AN "AS IS" BASIS AND WITHOUT WARRANTY OF ANY KIND, AND COMPANY ASSUMES THE ENTIRE RISK AS TO RESULTS AND PERFORMANCE ARISING OUT OF ITS USE OF ANY OF THE FOREGOING, (II) PCI SSC DISCLAIMS, AND COMPANY HEREBY EXPRESSLY WAIVES, ANY AND ALL REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, WITH RESPECT TO THE ISA PROGRAM, PCI MATERIALS OR ANY

PORTION OF EITHER OF THE FOREGOING, INCLUDING BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE AND NON-INFRINGEMENT, AND (III) IN NO EVENT SHALL PCI SSC OR ANY EMPLOYEE, REPRESENTATIVE, CONTRACTOR OR STATUTORY MEMBER THEREOF BE LIABLE TO COMPANY OR TO ANY OTHER PERSON OR ENTITY FOR ANY DAMAGES IN CONNECTION WITH THE ISA PROGRAM OR ITS ACTIVITIES IN CONNECTION THEREWITH, INCLUDING WITHOUT LIMITATION, DIRECT, CONSEQUENTIAL, INCIDENTAL, INDIRECT OR SPECIAL DAMAGES, HOWEVER CAUSED, WHETHER UNDER THEORY OF CONTRACT, TORT (INCLUDING NEGLIGENCE) OR OTHERWISE, EVEN IF PCI SSC OR SUCH EMPLOYEE, REPRESENTATIVE, CONTRACTOR OR STATUTORY MEMBER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES; PROVIDED THAT IN THE EVENT SUCH DISCLAIMER OF DAMAGES IS NOT PERMITTED UNDER APPLICABLE LAW, THE MAXIMUM AGGREGATE LIABILITY OF PCI SSC AND EACH EMPLOYEE, REPRESENTATIVE, CONTRACTOR OR STATUTORY MEMBER THEREOF, COLLECTIVELY, TO COMPANY IN CONNECTION WITH THE ISA PROGRAM SHALL NOT EXCEED $500.

j) Without the prior written consent of PCI SSC in each instance, Company shall not (i) use the name or any mark of PCI SSC for any purpose, (ii) use any other information or materials of PCI SSC other than for its intended purpose or (iii) make any statement that might constitute an implied or express endorsement, recommendation or warranty by PCI SSC regarding Sponsor Company, any of its ISAs, any Sponsor Company product or service, or the functionality, quality or performance of any aspect of any of the foregoing. Company grants PCI SSC the right to use Company's name and trademarks, as designated by Company, to identify Company as a participant in the ISA Program.

k) This Sponsor Attestation is governed by, and any dispute arising out of or in connection herewith that cannot be amicably settled within thirty (30) days of the written notice of the dispute given to the other party by exercising the best efforts and good faith of the parties, shall be finally settled by the courts of Delaware (United States of America) in accordance with Delaware law, without resort to its conflict of laws provisions. Company irrevocably submits to the nonexclusive jurisdiction of the United States District Courts for the State of Delaware and the local courts of the State of Delaware and waives any objection to venue in said courts.

l) This Sponsor Attestation, including the ISA Qualification Requirements Document and appendices thereto (each of which is incorporated herein by this reference), constitutes the exclusive statement of the agreement between the parties with respect to the ISA Program and supersedes and merges all prior proposals, understandings and all other agreements, oral or written, between the parties with respect to such subject matter. This Sponsor Attestation may be modified, altered or amended only (i) by written instrument duly executed by both parties or (ii) by PCI SSC upon thirty (30) days' written notice to Company, provided, however, that if Company does not agree with such unilateral modification, alteration or amendment, Company shall have the right, exercisable at any time within the aforementioned thirty (30) day period, to terminate this Sponsor Attestation upon written notice of its intention to so terminate to PCI SSC. Any such unilateral modification, alteration or amendment will be effective as of the end of such 30-day period. The waiver or failure of either party to exercise in any respect any right provided for in this Sponsor Attestation shall not be deemed a waiver of any further right under this Sponsor Attestation. This Sponsor Attestation may be signed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

Appendix B: ISA Attestation

PCI SECURITY STANDARDS COUNCIL, LLC
INDIVIDUAL SECURITY ASSESSOR ATTESTATION

I, the undersigned, hereby acknowledge, agree and certify to PCI Security Standards Council, LLC (the "Council"), in connection with my qualification as an Internal Security Assessor ("ISA") as part of the Council's Internal Security Assessor Program (the "Program"), that (A) I have read and understand the *Payment Card Industry (PCI) Data Security Standard Qualification Requirements for Internal Security Assessors*, (B) the Council may include my name, contact information, the name of my employer and my ISA approval and/or qualification status in a list of ISAs, provide any or all of the foregoing information to interested third parties, and publish or otherwise disclose that list (in whole or in part) and such information as the Council sees fit, (C) I am currently employed on a full-time basis by the company identified below ("Company") and (D) ISA qualification is subject to (i) required annual re-qualification and examination and (ii) immediate and automatic termination upon any interruption of my employment with Company or any other failure to comply with, satisfy or adhere to applicable Program requirements. Without limiting the foregoing, I hereby expressly acknowledge and agree that the Council may immediately terminate (or suspend, revoke or place conditions upon) my ISA qualification if the Council determines, in its sole but reasonable discretion, that I have, at any time hereafter or within the preceding twenty-four (24) months:

- engaged in any unprofessional, unethical or criminal business conduct;
- cheated on any exam in connection with Program training or qualification, including without limitation, submitting work that is not my own, theft of or unauthorized access to an exam, use of an alternate, stand-in or proxy during any such exam, use of any prohibited or unauthorized materials, notes or computer programs during or in connection with any such exam, or providing or communicating in any way any unauthorized information to another person during any such exam; or
- failed to provide accurate and complete information to the Council in any application or other materials, or failed to promptly notify the Council of any event described above that occurs after the date hereof or occurred within the preceding twenty-four (24) months.

IN WITNESS WHEREOF, I hereby acknowledge, agree to and certify to the Council as to each of the matters set forth above, as of the date hereof.

By (signature): _____

Please print:			
Name:[1]		Date:	
Class to attend:			
Company/Employer:		Job title:	
Telephone:		E-mail address:	

[1] *Please use your full legal name as shown on a government-issued photo ID, as this will be required for testing.*

Appendix C: Sponsor Company Application Checklist

This checklist is provided as a tool to assist Sponsor Companies in organizing initial Sponsor Company and ISA application information. This checklist is for new Sponsor Company applications only. Information required for annual re-qualification is described in Section 2.2 of the ISA Qualification Requirements Document.

Requirement	Information/Documentation Needed			
Sponsor Company Information	☐	Copy of business license		
	☐	Year of incorporation		
	☐	Location(s) of office(s)		
Contacts – Primary and Secondary	☐	Name	☐	Telephone
	☐	Title	☐	Fax
	☐	Address	☐	E-mail address
ISA Attestation(s)	☐	One executed ISA Attestation for each initial ISA candidate		
Sponsor Attestation	☐	Sponsor Attestation signed by executive officer of Sponsor Company		